

Date	Event time	Licence number	Attendance	Gross sales [A]	Total prizes (including trust collected) [B]	%	Event prize status For your information [D - (A x 63%)]	Running total prize status For your information	Amount for hall expenses [D = (A - B)]	Shortage/overage [E]	Actual Association deposit [F = (D - E)]	Amount into trust [G]	Prizes paid from trust account [H]	

Total gross [A]	Total prizes [B]	Total amount for hall expenses [A - B]	Less actual expenses	Total amount to be disbursed to charities (before shortages)	÷	Total number of events	=	Equals each charities share (before shortages)

Association Manager: _____ (print name)	_____ (signature)	Date completed: _____
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